

**YORK TECHNICAL COLLEGE**  
**TECHNICAL STANDARDS FOR THE LAW ENFORCEMENT CERTIFICATE AND THE ASSOCIATE**  
**DEGREE IN APPLIED SCIENCE, MAJOR IN CRIMINAL JUSTICE TECHNOLOGY**

**ESSENTIAL FUNCTIONS OF CRIMINAL JUSTICE TECHNOLOGY PERSONNEL IN ANY LAW ENFORCEMENT, COURT, OR CORRECTIONS SETTING:**

1. Learn and apply new information.
2. Communicate effectively, verbally, in writing, and interpersonally.
3. Work effectively as an individual and team member.
4. Interact and work with others appropriately and effectively in a work place and community of diverse cultures, ages, genders, and socioeconomic backgrounds.
5. Assert self appropriately.
6. Accept responsibility, acknowledge mistakes, and share successes.
7. Be dependable.
8. Comply with laws, rules, regulations, and procedures.
9. Maintain composure and perform effectively in stressful situations.
10. Exercise good judgment.
11. Solve problems with innovation and creativity, including alternatives which involve taking risks.
12. Provide effective and efficient services with courtesy, responsiveness, and competence.
13. Use computers for reports, communications, and information retrieval.
14. Ability to provide services in cooperation with the community in a manner consistent with area police/sheriff's departments and the local town/city's mission statement and a value-based management system.
15. Ability to adapt to change and changes in work conditions, and work in an environment of growth and innovation.
16. Ability to learn and perform department self-defense and control techniques and the use and control of firearms.

**MINIMUM QUALIFICATIONS NECESSARY TO PERFORM ESSENTIAL FUNCTIONS OF A STUDENT IN A CRIMINAL JUSTICE TECHNOLOGY PROGRAM**

**Physical Requirements:**

The ability to perform essential physical functions of the job includes, by way of example only, the following:

- A. Corrected visual acuity of 20/30 in both eyes
- B. No marked red-green deficiency of color vision
- C. No dimming of red objects
- D. Normal depth perception
- E. No significant interference with night vision
- F. No significant loss of peripheral vision

**MINIMUM QUALIFICATIONS NECESSARY TO PERFORM ESSENTIAL FUNCTIONS OF A STUDENT IN A CRIMINAL JUSTICE TECHNOLOGY PROGRAM (Continued)**

- G. No strabismus which is accompanied by double vision and not correctable
- H. No hearing loss of greater than 46 decibels in the 3,000 cps range
- I. Specific physical fitness requirements as well as height/weight specifications may be required by certain agencies
- J. Ability to work various hours – rotating shifts, extended shifts, etc.
- K. Ability to work in various weather conditions

**Background Information:**

Demonstrated personal and professional honesty, integrity, and good judgment as shown in applicant's criminal history, background, and motor vehicle record. The following may disqualify any applicant from consideration for employment:

- A. Any felony conviction
- B. Any commission of a felony in the previous five years, including felonious drug use or possession
- C. Any non-traffic related misdemeanor within the previous 36 months
- D. Any domestic violence violations, conviction or restraints which could preclude possessions of a firearm
- E. Eight (8) points or three (3) moving violations convictions, or a suspended, restricted, or revoked license in the previous 24 months
- F. Any false or untrue statements or material omissions in the application and related paperwork during the selection process

**Other Considerations:**

Certain cities/towns/counties may enforce a nepotism policy which would require that applicants who are related to employees of other agencies in the same city/town/county identify themselves at the time of application. Those applicants related to employees in other agencies may not be eligible for consideration.

**Any student who feels s/he may need an accommodation based on the impact of a disability should contact the Special Resources Office (SRO) at 803-327-8007, located in the Student Services Building within the Counseling and Support Services Area. The SRO coordinates reasonable accommodations for students who self-identify their documented disability.**