



# YORK TECHNICAL COLLEGE CONTINUING EDUCATION OPPORTUNITIES



ONLINE:  
www.yorktech.com/continuing.asp



PHONE:  
803-325-2888



IN PERSON:  
C-101

Students should register at least one week in advance to ensure participation. Book and material costs may not be included in course price.

## LICENSING AND CERTIFICATION

Pam Weatherford  
(803) 327-8029  
www.yorktech.com/licensing

INSURANCE	Date	Time	Days	Cost
Insurance Licensing Prep: P & C	1/21-1/24	8am-6pm	M-Th	\$280
Ethics in the Insurance Industry - Ethics	1/29	8am-12:15pm	T	\$36
Insurance and Charitable Gifts - LA & H	1/29	1:15-5:30pm	T	\$36

To register for insurance classes, please contact Brewer Insurance Information Service at (803) 772-0684 or www.brewerinsurance.com

REAL ESTATE	Date	Time	Days	Cost
Real Estate Sales I	1/8-2/28	6-10pm	TTh	\$475
Real Estate Sales I	1/14-1/25	8:30am-5:30pm	M-Th	\$475
Real Estate Post Licensing	1/7-1/11	8:30am-3:30pm	M-F	\$299
Real Estate Post Licensing	1/28-2/27	6-10pm	MW	\$299

Real Estate Post Licensing individual modules are available during the week that PL 1-5 are offered.

LICENSING	Date	Time	Days	Cost
Cake Decorating Buttercream Icing	1/8-1/29	6-9pm	T	\$130
Floral Design 3	1/7-3/3	6:30-9pm	M	\$200
Interior Decorating: Intro. to Interior	1/8-2/19	6-9pm	T	\$180

## CONSTRUCTION TRADES/HEAVY EQUIPMENT

Ken Strickland  
(803) 981-7338  
www.yorktech.com/constructiontrades

Entry Level Line Worker Certificate Program  
January 28, 2008 - March 28, 2008  
Mon- Thur. 8 am - 5 pm; Fri. 8 am - 12 pm  
Prepare for employment as Line Technicians in the utility and communication industries.

HEAVY EQUIPMENT. (All heavy equipment classes held in Chester)	Date	Time	Days	Cost
Backhoe Basic	1/14-1/17	8am-5pm	M-Th	\$895
Backhoe Operator	1/14-1/25	8am-5pm	M-F	\$1790
Excavator Basic	1/28-1/31	8am-5pm	M-Th	\$895
Excavator Operator	1/23-2/1	8am-5pm	M-F	\$1790
Grades Part I	1/18-1/25	8am-5pm	F	\$375
Heavy Equipment Operator - 2 Pieces	1/14-2/21	8am-5pm	M-Th	\$2595
Heavy Equipment Operator - 4 Pieces	1/14-2/21	8am-5pm	M-Th	\$4895
Mobile Crane Operator	1/14-2/19	8am-5pm	M-F	\$5500

CONSTRUCTION TRADES	Date	Time	Days	Cost
General Contractor Lic. Prep.	1/21-2/1	6:30-10:30pm	M-F	\$500
Plumbing Contractors Lic. Prep.	Call for information			

## BUSINESS AND INFORMATION TECHNOLOGY

Katie Dykhuis  
(803) 981-7372  
www.yorktech.com/BusinessIT

**Entrepreneurship and Small Business**  
Thinking about starting a business? Recently started one? Increase your chance of success with our Core Four Business Planning course: Thursdays, 2/7-2/25, 6-9pm \$89  
Already have a business? Unleash your potential with FastTrack® GrowthVenture™. Mondays, 1/28-3/31, 6-9pm \$150.

**Supervisory Certificate and Advanced Supervisory Certificate**  
Become a more effective leader. Programs start Feb. 5. Daytime and evening classes available; \$69 per class or \$829 for an entire certificate program. See details at www.yorktech.com/BusinessIT/business.asp

**Computer Training**  
Classes start Jan. 22; prices include books! Keyboarding \$99; Basic Computer Skills \$59; Intro to Computers with Windows \$99, Word, Excel, PowerPoint: \$115 each for a 12 hour class. Visit www.yorktech.com/BusinessIT/computer.asp for details or to learn about our new Microsoft Office Certificate program.

## TRUCK DRIVER

Jim Mroz  
(803) 981-7140  
www.yorktech.com/truckdriver

Choose an exciting new career! Get your CDL and travel across the country. In the US, there are unlimited jobs available in the trucking industry!

- Placement assistance available
- Many companies offer tuition reimbursement
- Financial assistance for those who qualify

Truck Driver Class B Training	Date	Time	Days	Cost
Truck Driver Class A Training	1/14-1/25	8am-5pm	M-F	\$1495
	1/14-2/22	8am-5pm	M-F	\$2595

## WORKFORCE DEVELOPMENT

Brenda Odum  
(803) 981-7330  
bodom@yorktech.com

Congratulations to November Graduates of Career Ready!

Ralph Bailey	Patricia Deese	Bridget Hood	Estellar Peay
Veronica Bowle	Jessica Franklin	Dennis Jordan	Catherine Rosewood
Robert Byrdic	Mark Foster	Jennifer Knight	Annie Tillman
Betty Clark	Glenda Garrison	Roxanne Lee	Stephen Vinson
Tierra Clyburn	Carmen George	Ariene Mackey	Chandra Weaver
Shelah Davis	Napoleon Hardin	Toyal McClurkin	

These graduates also earned their **WorkKeys** Career Ready! Certificates

Way to go!

CareerReady! is sponsored by York Technical College and the Catawba Regional Workforce Investment Board. If you have taken a WorkKeys assessment in the past but need to increase your scores in order to obtain the job you need, you may qualify for free upgrade training. If interested, please call: 803-981-7330 and leave your name and contact number.

## INSTITUTE FOR MANUFACTURING PRODUCTIVITY

Bill Beaver  
(803) 981-7349  
www.yorktech.com/imp

INSTITUTE FOR MANUFACTURING PRODUCTIVITY	Date	Time	Days	Cost
Metalurgy for the Non-Metalurgist	3/4-27	6-9pm	T/Th	\$1365

3D SYSTEMS UNIVERSITY	Date	Time	Days	Cost
V-Flash User Training	2/5	8:30am-4:30pm	T	\$599
V-Flash User Training	2/7	8:30am-4:30pm	Th	\$599
Invision SR/HR 3D Printing Fund.	2/18-2/20	8:30am-4:30pm	M-W	\$1199
Invision LD 3D Printing Fund.	2/25-2/28	8:30am-4:30pm	M-Tu	\$1199

## COMMUNITY INTEREST

Pam Weatherford  
(803) 327-8029  
www.yorktech.com/community

COOKING	Date	Time	Days	Cost
Cooking: Fine Desserts and Pasteries	1/15	6-9pm	T	\$45
Cooking: Seafood and Shellfish	1/29	6-9pm	T	\$45

COMMUNITY INTEREST	Date	Time	Days	Cost
Crochet Socks	1/19-2/2	9am-12pm	S	\$75
Digital Photography I	1/15-2/5	6-9pm	T	\$130
Digital Photography II	1/16-2/6	6-9pm	W	\$130
Floral Design for Your Home	1/8-2/5	6-9pm	W	\$135
Knitting Intermediate	1/19-2/9	12:30-3:30pm	S	\$90
Signaling - Basic	1/7-3/17	6-9pm	M	\$150
Spanish Conversational I	1/15-3/4	6-9pm	TTh	\$160
Stained Glass - Basic	1/14-2/20	6:30-9pm	MW	\$280
Upholstery - Basic	1/14-2/25	6-9pm	MW	\$225
Yarn Dyeing	1/12-1/12	12:30-4:30pm	S	\$75

SAFETY	Date	Time	Days	Cost
Refuse to Be a Victim	1/15	6-9pm	T	\$35
SC Concealed Weapon Permit	1/19	8am-5pm	S	\$75
Defensive Driving	1/19	8:30am-5:30pm	S	\$80
Defensive Driving	1/22-1/24	6-10pm	TTh	\$80
Motorcycle - Rider's Edge	1/11-1/14	5:30-8:30pm	FM	\$325
		8am-5pm	SeSu	
Motorcycle - Rider's Edge	1/25-1/28	5:30-8:30pm	FM	\$325
		8am-5pm	SeSu	

## INDUSTRIAL/ENGINEERING TECHNOLOGIES

Mary Sanderson  
(803) 981-7020  
www.yorktech.com/industrial

INDUSTRIAL	Date	Time	Days	Cost
Welding Beginners to Advanced	1/28-2/23	9am-12pm	S	\$175

SAFETY	Date	Time	Days	Cost
40 Hour Hazwoper	1/9-4/30	online	online	\$500
Confined Space Awareness	1/18-1/18	8am-5pm	F	\$250

LEAN MANUFACTURING	Date	Time	Days	Cost
Principles of Lean Manufacturing	1/15	8-5am	T	\$325
Lean Office Tools	1/29	8-5am	T	\$325

CERTIFICATION/RECERTIFICATION	Date	Time	Days	Cost
Swimming Pool/Spa Operators	1/9	9am-4:30pm	W	\$150
Master Planning of Resources (APICS)	1/21-4/21	6-9pm	M	\$400
(Deadline to register is January 10th)				
Waterwaster PC Level D	1/23-1/25	8-5am	WF	\$489

**ONLINE LOGISTICS, LEAN AND INDUSTRIAL CAREER TRAINING**  
The following online courses are offered on an open enrollment basis:  
Purchasing Management  
Six Sigma Green Belt  
Six Sigma Black Belt  
Freight Broker/Agent Training  
Technical Writing

Enrollment for the following online courses will be open between 1/15/08 - 4/15/08. These courses can count toward fulfillment of the 12 hour wastewater continuing education requirement.

Introduction to Water Treatment Processes	Cost
Wastewater Characteristics, Treatment & Collection	\$150
Water Biology	\$150

## HEALTH & HUMAN SERVICES

Linda Bolick  
(803) 981-7194  
www.yorktech.com/allied health

Kershaw classes noted with "\*\*"

Veterinary Assistant Career Certificate - Open Enrollment - Online Course	Cost
(Cost of Textbook Included)	\$1095
Med Transcription-Intro. to CE	1/2-1/16 online online \$40
Med Transcription-Intro. to Medical Trans.	1/14-4/14 online online \$369
Med Transcription-Medical Terminology	1/3-1/14 online online \$159
Med Transcription-Medical Transcription	1/9-2/21 online online \$360

MEDICAL CODING	Date	Time	Days	Cost
Anatomy and Physiology	1/17-3/6	6-10pm	Th	\$295
Billing Processes	1/15-3/4	6-10pm	T	\$295
CPT and ICD-9-CM Coding	1/14-3/3	6-10pm	M	\$295
Medical Terminology	1/14-3/10	4:30-8:30pm	M	\$295
Medical Terminology	1/15-2/7	8:30am-12:30pm	TTh	\$295

CPR	Date	Time	Days	Cost
Healthcare Provider	1/19	8:30am-5:30pm	S	\$50
Healthcare Provider	1/26	8:30am-5:30pm	S	\$50

CHILD DEVELOPMENT	Date	Time	Days	Cost
Professional Development	1/19	8am-1pm	S	\$20
Growth & Development	1/28	8am-1pm	S	\$20
Health & Safety - Bloodborne Pathogen	1/28	6:30-7:30pm	M	\$10
Guidance	1/29	6:30-8:30pm	T	\$20

**NURSING ASSISTANT AND ADVANCEMENT RELATED**

Nursing Assistant Career Cert.	Date	Time	Days	Cost
Nursing Assistant Career Cert.	1/12-5/3	8am-2:30pm	S	\$465
Nursing Assistant Career Cert.	1/14-2/6	8:30am-2pm	M-F	\$465
Nursing Assistant Career Cert.	1/17-4/3	4:30-8:30pm	TTh	\$465
* Nursing Assistant Career Cert.	1/29-2/20	8:30am-2pm	M-F	\$465
Advanced Skill Nursing Assistant	1/14-1/18	4:30-8:30pm	MW	\$229
Advanced Skill Nursing Assistant	1/28-2/6	8:30am-2pm	M-F	\$229
Basic Phlebotomy	1/12-2/9	9am-12pm	S	\$129
Basic Phlebotomy	1/28-2/25	6-9pm	M	\$129
* Basic Phlebotomy - Kershaw	1/28-2/23	9am-12pm	S	\$129
EKG	1/14-2/18	8:30am-12:30pm	MW	\$229
Medication Technlcn	1/15-2/7	4:30-8:30pm	TTh	\$295
Unit Secretary	1/15-2/7	5-9pm	TTh	\$295
Hospice/Home Health Aide	1/10-2/14	5-9pm	TTh	\$395
		7am-2pm (clinical)		

EMT	Date	Time	Days	Cost
Basic	1/16-5/27	9:30am-1:30pm	varied	\$665
Basic	1/16-5/27	6-10pm	varied	\$665

First Aid & Bloodborne Pathogens (classroom and online)

Online health occupation courses:

- Medical Transcription
- Legal Nurse Consulting
- Medical Insurance Coding
- Patient Billing
- Personal Fitness Trainer
- Pharmacy Tech
- Medical Secretary Cert.
- Radiography
- Principles of Private Investigation
- ICD-10 Medical Coding
- Advanced Hospital Coding and CCS Prep
- Advanced Personal Fitness Trainer
- Many Others

Coming In February - IV Therapy

**CRIMINAL JUSTICE**  
Paralegal Online  
Coming February 25th - SLED approved Private Security Office Certificate.

Refund Policy: To ensure participation, students should register five business days prior to the start of class. Refunds will not be given to persons cancelling less than two business days prior to the start of class. If we are forced to cancel a class due to low enrollment, full refunds will be made.